



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

POLICY AND STRATEGY COMMITTEE

MINUTES

of the meeting of the held on **1 AUGUST 2008** at Fire and Rescue Service Headquarters, Bestwood Lodge from 10.00 am to 11.35 am.

Membership

Councillor D Pulk (Chair)
Councillor J Cottee
Councillor S Fielding
Councillor P Griggs
Councillor P Lally
Councillor K Rigby

Members absent are marked ^

1 DECLARATIONS OF INTERESTS

Frank Swann, Chief Fire Officer, declared a personal and prejudicial interest in agenda item 8, Strategic Management Team Arrangements (minute 7), as the report affected his position, which precluded him from speaking and he left the room prior to consideration of this item.

Dave Horton, Acting Deputy Chief Fire Officer, declared a personal and prejudicial interest in agenda item 8, Strategic Management Team Arrangements (minute 7), as the report affected his position, which precluded him from speaking and he left the room prior to consideration of this item.

2 MINUTES

RESOLVED that the minutes of the last meeting held on 2 May 2008, copies of which had been circulated, be confirmed and signed by the Chair.

3 MEMBER DEVELOPMENT STRATEGY 2008/10

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, informing members and seeking endorsement of the proposed Member Development Strategy, and of the request for each individual member of the Fire and Rescue Authority to agree and sign their generic role descriptions.

RESOLVED

- (1) that the Member Development Strategy be endorsed;**
- (2) that the requirement for all members of the Fire and Rescue Authority to approve and sign the members role description be endorsed;**
- (3) that the Fire and Rescue Authority be recommended to formally adopt the Member Development Strategy and role descriptions;**
- (4) that members' feedback to the Policy and Strategy Committee on conferences and training courses attended, including an evaluation of the event.**

4 EQUALITY AND DIVERSITY

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, presenting members with a revised structure for equality and diversity management within Nottinghamshire Fire and Rescue Service.

RESOLVED

- (1) that the revised governance arrangements in respect of equality and diversity management, as amended by this Committee, be approved;**
- (2) that the Fire and Rescue Authority be recommended to amend the existing governance arrangements for equality and diversity to reflect the new arrangements;**
- (3) that the Fire and Rescue Authority be recommended to task the proposed new Equality Board with devising a revised set of performance indicators, on which the Performance Monitoring Committee would receive its quarterly report on equalities issues.**

5 EXCLUSION OF THE PUBLIC

RESOLVED that the public be excluded from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in paragraphs 1 and 3.

6 FIREGUARD PROJECT

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, updating members as to the current situation with regard to the national Fireguard Project.

RESOLVED

- (1) that Nottinghamshire Fire and Rescue Service’s involvement to date and the key elements of the Fireguard Project be noted;**
- (2) that a final report, with clear recommendations, be submitted to the Fire and Rescue Authority at its meeting on 5 September 2008 for decision.**

7 STRATEGIC MANAGEMENT TEAM ARRANGEMENTS

Frank Swann and Dave Horton left the room prior to consideration of this item.

Consideration was given to a report of the Clerk to the Fire and Rescue Authority, copies of which had been circulated, updating members on the current situation at the strategic management level within the Fire and Rescue Service and putting forward proposals for future arrangements.

RESOLVED that the Clerk to the Fire and Rescue Authority submit a further report for consideration at the full Authority meeting on 5 September 2008.